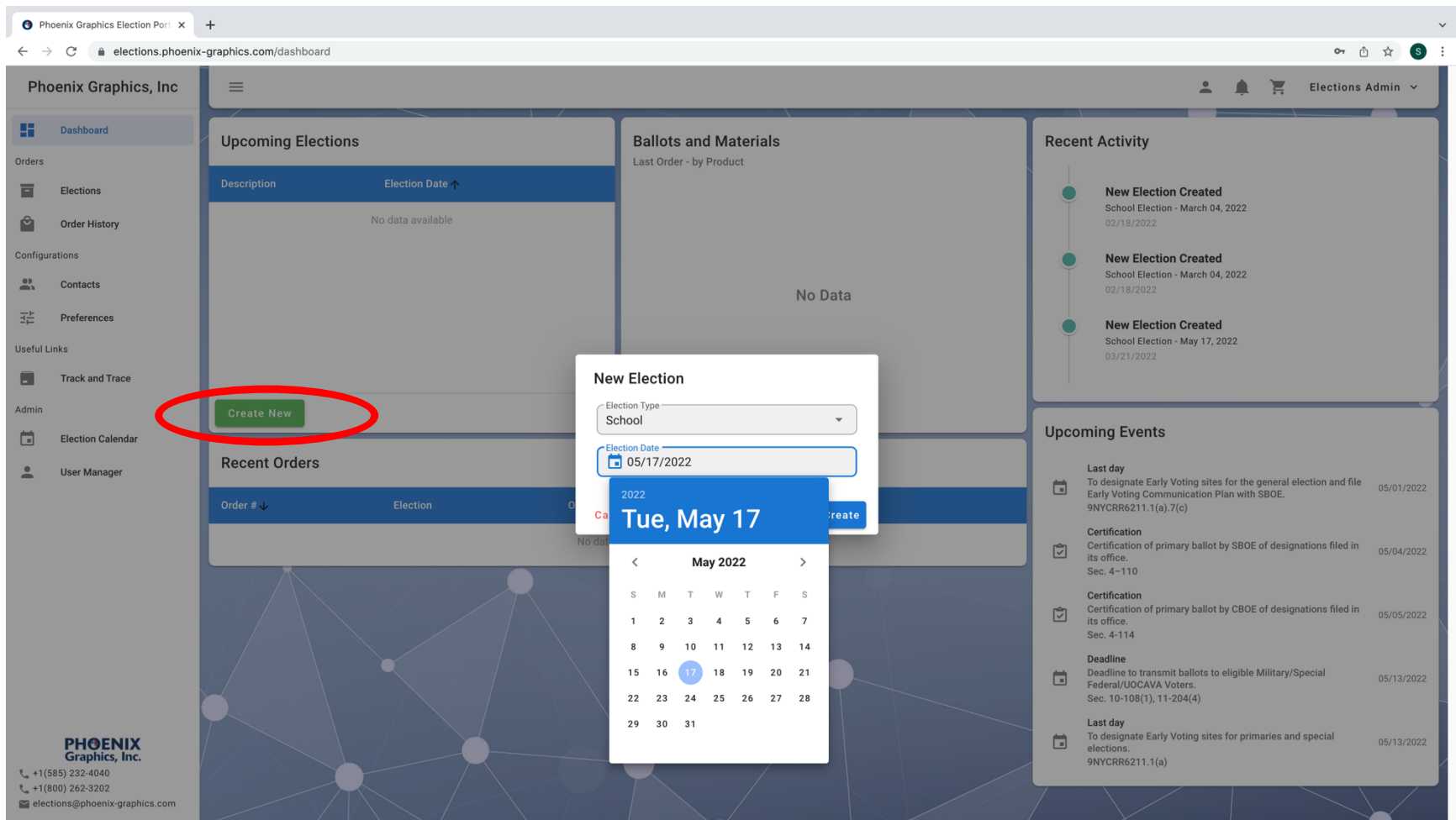


Creating a
New Election:
Phoenix Graphics
Election Portal

1. On the Dashboard, click **'Create New'**.
2. Select the *Election Date* and Choose the Date of your election.
3. Click **'Create'** and you are ready to place your order (See Placing an Order and Obtaining a Quote instructions)



4. This is what your dashboard should look like once you have created an election.

The dashboard for Phoenix Graphics, Inc. is displayed in a browser window. The URL is elections.phoenix-graphics.com/dashboard. The user is logged in as Sam DeBiase.

Phoenix Graphics, Inc.

Dashboard

Orders

- Elections
- Order History

Configurations

- Contacts
- Preferences

Useful Links

- Track and Trace

Admin

- Election Calendar
- User Manager

Upcoming Elections

Description	Election Date	
School Election - May 17, 2022	05/17/2022	Order Now

Ballots and Materials

Last Order - by Product
Order #53544 / School Election - May 17, 2022

Recent Activity

- New Election Created**
School Election - March 04, 2022
02/18/2022
- New Election Created**
School Election - March 04, 2022
02/18/2022
- New Election Created**
School Election - May 17, 2022
03/21/2022
- Order #53544 Submitted**
School Election - May 17, 2022
03/21/2022

Recent Orders

Order #	Election	Ordered Date	Status
53544	School Election - May 17, 2022	03/21/2022	Order Received

Upcoming Events

- Last day**
To designate Early Voting sites for the general election and file Early Voting Communication Plan with SBOE. 9NYCRR6211.1(a).7(c) 05/01/2022
- Certification**
Certification of primary ballot by SBOE of designations filed in its office. Sec. 4-110 05/04/2022
- Certification**
Certification of primary ballot by CBOE of designations filed in its office. Sec. 4-114 05/05/2022
- Deadline**
Deadline to transmit ballots to eligible Military/Special Federal/UOCAVA Voters. Sec. 10-108(1), 11-204(4) 05/13/2022
- Last day**
To designate Early Voting sites for primaries and special elections. 05/13/2022

PHOENIX Graphics, Inc.

+1(585) 232-4040
+1(800) 262-3202
elections@phoenix-graphics.com